

Kaua'i County  
Committee on the Status of Women  
Meeting Minutes of February 17, 2016

The regular meeting of the Committee on the Status of Women was held in the Mo`ikeha Building in Meeting Room 2A/2B. The following members were present:

Virginia Beck, Chair  
Jenai Yoshii, Vice Chair  
Suzanne Ellis, Secretary  
Sharon Lasker, Treasurer  
Kathy Crowell  
Edie Ignacio-Neumiller  
Erika Valente  
Lisa Ellen Smith, Ex-officio, HSCSW Commissioner

Excused  
Liza Cabal-Trinidad

Also present: Boards and Commissions Support Staff: Mercedes Omo, Support Clerk, Jay Furfaro, Administrator and Mahealani, Krafft Deputy County Attorney

**CALL TO ORDER:**

The meeting was called to order at 5:00 p.m.

Chair Beck: Savita, do you want to address the group? Because from my training, I found out that we're supposed to receive public testimony before we go into our agenda.

**PUBLIC TESTIMONY**

Ms. Agarwal: For the record, my name is Savita Agarwal and I'm a former committee member. I'm here to talk about my upcoming workshop and brain storm with all of you on some ideas on how we can work together to get the word out so we can reach more women. So if someone has any ideas, I will consider all of them.

Ms. Crowell: I met a young woman recently that could use your help.

Ms. Agarwal: Okay.

Ms. Crowell: She is with the Child and Family Services and she is dealing with bouts of anxiety so I recommended that she take your class. I particularly enjoyed your breathing exercises.

Ms. Agarwal: Thank you. Is there anybody here who would like to take some of these flyers and give it out to more people? Or if you have somebody's phone number or email address you can pass it on to me, Lisa or Mercedes and we'll make sure it reaches out. But if you have some other ideas, please...

Chair Beck: Savita, do you have a Facebook page?

Ms. Agarwal: No.

Chair Beck: I really think if you want to reach more people in a hurry you should have a Facebook page. I'm sure somebody could help you with that.

Ms. Lasker: I think there has been a lot of Facebook sharing by the way of Edie. I think Lisa shared some on Facebook. I know I shared some on Facebook and that's not to take away from having a Facebook page, but it is getting out there to the social media by the way of the members.

Chair Beck: I guess what I'm trying to tell you is since you're the source of the workshop you should be the one everyone should go to too get the information. If you had your own Facebook page you can post the information on your Facebook page yourself or send it to Ron Wiley who has five thousand viewers. You know most of us have at least hundred or two hundred friends so the word could spread very rapidly because people do not read at the paper anymore.

Ms. Agarwal: That's what I heard. I think more people are listening to the radio because someone told her that they found out about her workshop from listening to their radio. So that could be something that we could do.

Ms. Ignacio-Neumiller: Savita regarding the press release, I believe Mary sent it to media.

Ms. Agarwal: That's good then...that's great.

Ms. Ignacio-Neumiller: I been sending it to the people on the email list from your previous workshops which I will be passing onto Suzanne because she will be the taking care of that now. Also, when I do get the flyer it's loadable I'll share it on Facebook so that my friends can get it.

It's also being sent to "For Kaua'i" and they post it on their social media to people that like their Facebook page.

Ms. Agarwal: Okay.

Ms. Ignacio-Neumiller: So that's what I've been doing.

Chair Beck: Right, and you're very good at it. Savita, you could also upload it to the Garden Island Newspaper community calendar and some of the other periodicals.

Ms. Agarwal: You mean I can post my own workshop on the Garden Island Newspaper?

Chair Beck: Yes.

Ms. Agarwal: Do I need to approach someone from the Garden Island?

Chair Beck: No.

Ms. Agarwal: I can do it myself.

Chair Beck: You can do it from your own computer.

Ms. Agarwal: Okay, I didn't know that.

Chair Beck: Most avenues for promoting your event are available to you directly. I agree that we want to sponsor and support you, but I think there is a lot more avenues that maybe way more efficient and can get you more results. Plus, after the meeting we can talk about that other thing.

Ms. Agarwal: Okay.

Ms. Lasker: One last thing, did you approach Renae to ask if you could have a spot on her talk show which she does on Saturday morning's. Have you been on that leading up to your workshops?

Ms. Agarwal: I did it one time but the last time there was no time because it was kind of short. But Renae knows because she lets me use their room; I will talk to Renae to see if I can get on her talk show again.

Ms. Ignacio-Neumiller: Another thing maybe you should make an appointment with Ron Wiley to do a live interview including FM97. I will give you the contact information on that.

Ms. Agarwal: Okay, that will be great. So, after the meeting you can get me that. Is there any more ideas?

Chair Beck: There's probably a lot more ideas, but I need to close this portion of the discussion so that we can get to our agenda.

Ms. Agarwal: Okay, thank you.

Chair Beck: Oh, we have another member of the public. Would you like to address the...

Ms. Masoud: My name is Vanessa and I just came to check out the meeting to maybe get involved. But I'm not sure.

Ms. Smith: Welcome.

## **APPROVAL OF THE MEETING MINUTES OF JANUARY 20, 2016.**

Chair Beck: Okay, thank you. Is there any discussion regarding the meeting minutes...has it been reviewed? Are there any corrections?

Ms. Crowell: I move that we approve the meeting minutes.

Ms. Yoshii: I'll second.

Chair Beck: Kathy made the motion and Jenai seconded it. All those in favor? Opposed? (None) Motion carries 7:0.

## **CSW 2015-06 RISE OF THE WAHINE**

Chair Beck: My understanding is that we decided to postpone the event given that they weren't ready to release the film and getting sponsors was somewhat inappropriate. I think our conversation at the last meeting was to consider using the film by Teri Tico because she agreed to let us to show the film for free. So it wouldn't cost us anything and the funds that has been set aside for the Rise of the Wahine film could be put on hold to until we are able to do that.

Is there any discussion on that?

Ms. Lasker: We didn't discuss any dates for the showing; did we Virginia?

Chair Beck: No, we didn't because I felt that it would be appropriate to have Ms. Tico present; however, she's off-island now and won't be back until Friday.

Ms. Lasker: So does that mean that we are going to invite her to our next meeting to possibly discuss some dates? Or I'm I misunderstanding?

Chair Beck: That would be my recommendation. I actually invited her to this one but she's in the process of moving back from the Big Island so she's not here till tomorrow. So is there anything else about film event?

Ms. Lasker: I think it's a great plan...get her here and let's get it rolling; it's sounds exciting.

Chair Beck: So is there a motion regarding that?

Ms. Lasker: I move that we invite Teri Tico to the next month's meeting to discuss possible dates for showings.

Ms. Ellis: Second.

Chair Beck: Suzanne seconded the motion. All those in favor? Opposed? (None). Motion carries 7:0.

Okay, moving on to our next big event which is our Career Day event. It looks like we are on track. Mercedes do you have the current head count?

Ms., Omo: Sixty-eight.

Chair Beck: So the current head count is sixty-eight. Does that include the last minute email that I sent you?

Ms. Omo: Yes.

Chair Beck: Thank you. So as I understand it we have ten (10) students and two (2) staff members from the Kanuikapono Charter School. We have ten (10) students and one (1) counselor from Kapa'a High School. We have ten (10) students and one (1) counselor from Kauai High School. And we have ten (10) students from Island School. We have four (4) students and one (1) counselor from Waimea High School. Lastly, we have four (4) students and one (1) staff member (I think it's the principal) from Kekaha.

Given that we had eighteen (18) students last year, we have grown about 250% so we are fulfilling our mission in that respect and our sponsorships were amazing this year. Thank you all.

How are we doing on our finances?

Ms. Omo: We are all up to date and we should be able to cover the balance due except for one school counselor who is still outstanding.

Chair Beck: Okay. Thank you Suzanne for the Mokihana Club donations and thank you Erika for your donations. Okay so, that brings me to...yes?

Ms. Lasker: I have a monetary question. Does that mean we have everyone meals covered?

Chair Beck: Correct.

Chair Beck: The school counselor is self-paying and what about the Waimea counselor, do we have funds to cover the Waimea counselor?

Ms. Omo: Yes, the Waimea counselor will be covered by Waimea Rotary.

Ms. Lasker: So just to confirm we have one counselor who doesn't have funds.

Chair Beck: Correct.

Ms. Lasker: I volunteer to pay for that because if we are paying for the other guests it would be nice to have everyone covered. So I volunteer to cover that just tell me who I should to give the money to.

Ms. Yoshii: I actually told Mercedes that I would cover her if there wasn't....

Chair Beck: Is all of the speakers covered now?

Ms. Omo: Yes.

Chair Beck: Good job. Okay, we have the transportation covered. I'm going to call it kanaka because it has a very long name....the Staff from the Kanaka Charter School is driving and the Waimea High School counselor is going to drive them in and I'm going to assist with a partial return.

Kanuikapono Charter School has a van...I think they still have space for two (2) more girls that I emailed directly to you if you need help with Kapa'a High School. Yeah, so everybody has transportation this year. We have a wonderful volunteer and her name is Sarah Schonfelt Nakamoto. She is the Vice Principal at Kanuikapono Charter School in Anahola and she lives in Kalāheo. She said she's free for the day and will do whatever is needed... she's amazing and I see a future for her on the Status of Women.

Okay, we got transportation, food and the speakers...we've got everything covered so we are doing really well at this point. Lisa has been doing an amazing job....

Ms. Smith: It's Lisa Ellen.

Chair Beck: With the flyer, brochure and the program she had to deal with a lot of constant changes up to version sixteen (16).

Ms. Lasker: While we're talking about that can we add one more sponsor?

Ms. Smith: I don't believe that the program have been printed out yet which leads to my next question on the logistics and the program's direction. I don't know if everyone got it. I only inputted what people gave me so whatever people gave me I did. That was all.

Chair Beck: So if we need to massage something now...

Ms. Smith: Yes, it can be done, and it should be done today.

Ms. Lasker: I would like to add one more sponsor the Regency at Puakea. They are going to cover all of the orchids which will be used as center pieces for the tables and later, gifted to our speakers. They're also going to provide little sweet bags for everyone at the table.

Ms. Smith: I can definitely add that.

Ms. Lasker: Thank you.

Ms. Smith: I have a question. Because I just took what was in the emails that I got from everybody including Virginia. I have questions regarding the logistics of the program and how it's all going to work out.

My other concern is, I don't think that the county wants to assume the liability on placing the phones in a bag. What if you walk away and oh, I got a new phone...check it out.

Chair Beck: I got it about the liability and we looked at it. We were going to have the girls put their cellphones in their goody bags with their names on it and then we will place it on a separate table with a volunteer to manage that table.

Ms. Smith: Okay, just as long as the nametag matches the bags.

Chair Beck: Yes, the girls will be putting their own name tags on themselves. Speaking about the logistics we are going to have two (2) tables for the registration. Kathy Crowell has volunteered to manage one of the tables...I want two (2) people at each of the tables because that's a lot...

Ms. Smith: I can volunteer and I can be there early.

Chair Beck: Thank you.

Ms. Smith: You're welcome.

Chair Beck: Yeah, I want two (2) people on each of the tables to make sure everything goes well.

Ms. Ignacio-Neumiller: What time are the speakers supposed be there, and have they been informed?

Chair Beck: That's a discussion I wanted to have with you. The event starts at 11:00 a.m. and there is thirty (30) minute transition period and registration time so the speakers could come during that interval.

Ms. Ignacio-Neumiller: So between 10:30 or 11:00 a.m.?

Ms. Lasker: 11 to 11:30...

Ms. Ignacio-Neumiller: Okay. Just to let you know Tessa does not need a projector or screen because she was allotted only ten (10) minutes so she cancelled.

Chair Beck: We thought because she wanted to do that and her talent and her medium is all about social media we thought she could have screen... I believe that Liza is going to bring the projector and all we have to do is pay for the screen.

Ms. Omo: Based on Edie's email I went ahead and cancelled the rental of the screen because Tessa didn't want to do her presentation any more.

Ms. Ignacio-Neumiller: Yes, because it was only for ten (10) minutes.

Chair Beck: No, it wasn't going to be for ten (10) minutes. Because she wanted a projector, I thought she wanted to do something for the whole room but she still would have to move from table to table. But if you see a better way to do it...

Ms. Ignacio-Neumiller: No, I...

Ms. Lasker: So do we need a projector and a screen or not? I'm confused.

Ms. Ignacio-Neumiller: Tessa wanted to do a Powerpoint presentation but when I sent her your schedule she said if it's only going to be for ten (10) minutes she would rather not do a Powerpoint presentation.

Chair Beck: That was supposed to be the interactive part with the girls. If she wanted to do a presentation she still could because it seems like it's her gift and her talent so we could resurrect it.

Ms. Lasker: I would imagine there is a good possibility that the Kaua'i Chamber of Commerce would let us borrow their projector and screen because they let us borrow the equipment on a regular basis. I would be happy to call them tomorrow to ask if we need it.

Chair Beck: Great.

Ms. Ignacio-Neumiller: So the cost to rent the screen is \$25.00. Is it back on?

Chair Beck: She has both.

Ms. Lasker: The Kaua'i Chamber has both.

Ms. Omo: She still needs to format her Powerpoint presentation which I imagine will take some time but Edie can check with her.

Ms. Ignacio-Neumiller: Yes, I'll check.

Ms. Lasker: Edie, can you let me know when you confirm because I don't want to ask them to if we don't need it.

Ms. Ignacio-Neumiller: Okay.

Chair Beck: So given the number of girls. I created a sitting plan which isn't the actual sitting plan it's just something we could work off on...I also included the two (2) registration tables.

Okay, when the girls arrive they are going to the registration table first which is why I would like to have two (2) people on the registration table... they (girls) will get their nametags and we will have them sign them in so know who came. Some of the counselors and principals was smart enough to send me a list of the names which I thought was really nice.



Okay, after the girls are done registering they would move onto the next table and there we will give them some labels to place on their goody bags with the cellphones in them and when whatever we have a break someone should be there to monitor the table. Sarah Nakamoto agreed to monitor table as well as take pictures of the individual speakers and schools. I know Dennis Fujimoto is going to take the big overall photos but individual ones for each of the schools would be nice.

So the plan is everyone else will come between 11 or 11:30. We have a very tight schedule... there will be a brief welcome and remarks from Managing Director Nadine Nakamura. Then Jenai is going to do some of the logistics and a blessing if you feel like...someone should feel like.

Ms. Yoshii: It's verbally giving thanks to the people who have contributed that aren't necessarily mentioned in the brochure. Today, KONG Radio donated these vouchers from McDonalds for the girls, and what it sounded like in the email there were other contributors that we don't necessarily have on here on the brochure that we should probably give a shout out to.

Chair Beck: Yes, at the end when we do the closing, I will go through my list of sponsors and the individual people who have contributed. Part of the logistics is to let the girls know that this is going to be a little bit like speed dating; we have these wonderful speakers and we only have a short period of time. Instead of moving fifty (50) girls around we are going to have the speakers move from table to table so the girls will get up to seven (7) to ten (10) minutes of presentation from the speakers and then some Q&A time. The girls will be exposed to different people, and Jenai is making a handout for the girls which is kind of a self-evaluation on which speaker they liked the best and what triggered it.

Here you can read it.

Ms. Yoshii: I wanted to keep it short and simple. Because it's going to be at the end of a long day the last thing the girls are going to want to do is write an essay about what they've learned so we probably won't get any adequate feedback if we do it like that.

I'll pass it around...couple of the questions are very satisfied through unsatisfied and then there's comments/testimony on what part of the event or presentation did they appreciated the most so it's open to feedback. I've have been keeping it short and maybe requiring of them to turn it in, and if they notate what school they're from we can send their feedback to the counselors if they're interested.

Chair Beck: That would be the ideal way for us but it won't be the ideal way for the girls because when we look at the time when would they do that?

Ms. Yoshii: I was thinking at the tail end.

Ms. Valente: I wonder if we gave them one after each speaker...while the speakers are getting ready to move to the next table they might have a second or two to evaluate each speaker quickly

as they go along. Or maybe we should give the girls one sheet to where they can just pull out because they will only have a few minutes.

Chair Beck: That's a really good idea but what I'm trying to do is streamline everything by keeping it simple. I've been to many seminars where we do that and I was thinking it's not for us although it would be nice for us to have it...I was thinking of the girls because when a human being writes down something like "I found this person interesting or I was surprised I liked that" or I never realized I could.

If you give them incomplete sentences it will all disappear because that the nature of a conversations they disappear. This way, they would have written it down which will help people like us to remember. So Erika your idea is brilliant in terms of getting the information because we're really tight on time.

Ms. Smith: We could always collect them and as for Erika's idea I thought it was a good idea. We can make copies and send it to the counselors so that they have it.

Chair Beck: Okay, my issue here is strictly time based. I think all of these ideas are great but I'm looking at the logistics and how we can make this flow. I'm looking at this schedule and it's different from what I saw. This one is done speaker by speaker...okay, I see you just put where each speaker would start because for every break they are going to move to a different table. Okay, I'm with you.

And what is this 2:15 to 2:50 breakout session?

Ms. Smith: I'm not looking at the same thing. But I believe that was your suggestion.

Ms. Ignacio-Nuemiller: That's a long time.

Ms. Omo: Some of the changes were my suggestions to Lisa.

Chair Beck: So you gave them a shorter break.

Ms. Smith: No, the break is the same.

Chair Beck: Is it.

Ms. Smith: Yes, it's still fifteen (15) minutes. This is your original and Mercy gave me a copy of her suggestions...I like the change because it gives more time between this and this...these can change back because there only suggestions from Mercy which I thought were good but it's up to you guys to decide.

Chair Beck: Okay, the reason why I like it... I think fifteen (15) minutes for a speaker at each table...you see there is no transition time in it. When I built it the first one I built in some transition time.

Ms. Smith: So do you want to keep this part of it?

Chair Beck: Well, it's really a group decision. I just drafted this out so we had something to go on.

Ms. Ignacio-Neumiller: Just remember that you're going to have some leeway...you know. You're not going to end right at...unless you have a time keeper.

Chair Beck: We can have a bell. Because here's the thing, if we don't have any way of managing the flow it will run overtime....we're on Kaua'i. That's why I liked the idea of telling the girls this is like speeding dating with your future. These are people who represent different skill sets and so you get a limited amount of time because if we don't keep it moving we are not going to be done by three o'clock.

Ms. Valente: Do you think we could cut a bit of time off of the lunch period? It's from 12:00 to 12:45 p.m. and the girls are probably use to having a shorter lunch period that way Theresa could start a little earlier.

Ms. Lasker: I don't think the lunch is being served...they have to build their own lunch.

Chair Beck: Right now its thirty minutes for the lunch.

Ms. Valente: I must be looking at the wrong thing.

Ms. Omo: Those were my suggestions to Lisa.

Ms. Smith: Yes, I'm sorry.

Ms. Valente: No, that's fine.

Ms. Smith: I was trying to figure out the flow...logistically.

Chair Beck: So we are going to have a speaker and a committee member at each table during lunch, and we are also going to color code each of the tables and when the girls come we are going give them each a colored card because what we want to do is break up their little dyads and triads...there will be screams of anguish secondary to the phones going. (Laughter)

But this will force the girls to meet other girls from the different schools. In addition, the committee members and speakers will be sitting at the table that way the girls can't talk about their boyfriends...you know they're actually at the event. Logistically, I don't know how we can move fifty (50) girls around into four (4) separate groups but I would love it if someone else had a better idea.

Ms. Lasker: I thought we already agreed that the speakers would move amongst the tables versus the attendees moving.

Chair Beck: So this brings us back...I haven't forgotten what you said Erika because it was a really good idea...

Ms. Yoshii: Yes, it was a really good idea.

Chair Beck: While it would be nice to have that information at this point I'm all about empowering the girls. I want the girls to get much out of this as possible.

Ms. Smith: How about if we give something to the counselors afterwards.

Ms. Valente: If the girls are sitting at the table and the speakers are getting up and moving what are they going to be doing...we took their phones from them so they're just going to be...

Ms. Smith: Looking at each other.

Ms. Valente: Right, so they will have a minute to evaluate the speaker...was this speaker great or this speaker was bad.

Chair Beck: Who would like to be accountable for creating the evaluations, collecting and managing them?

Ms. Valente: I don't know if we have too...

Ms. Yoshii: I think it's going to take too much time to do...I think it's a fantastic idea but I just think it's going to take too much time after each breakout session to distribute to...

Ms. Valente: I'm just thinking having one at the table (in front of her) and it lists speaker by number, and you know whoever is sitting at the table...

Chair Beck: That's a good idea and I like that better...

Ms. Valente: Just encourage the girls by saying hey, girls write down what you thought about that speaker while you're waiting for the next speaker.

Chair Beck: And then you tell them you need to turn this in to reclaim your leadership (inaudible).

Ms. Valente: Or whomever because there's going to be a committee member at each table right?

Chair Beck: It get it now. I'm sorry I thought you were going to do a separate one.

Ms. Ellis: May I suggest that for speaker one (1) and speaker two (2) that we have their specific names only because they are going to come in a different order and they need to connect the speaker that's just been there and write a couple of comments. So that single paper...

Ms. Valente: Jenai's questionnaire (inaudible).

Chair Beck: I think that's great.

Ms. Valente: If they want to fill it out they can and if they don't then you know...

Chair Beck: That's great, I love that. Logically having one piece of paper is way easier.

Ms. Yoshii: Yes, I agree.

Ms. Lasker: I'll volunteer to be the time keeper.

Chair Beck: Great. Okay, speaking of time keeping is there anything else?

Ms. Ellis: Who will volunteer to design the comment sheet?

Ms. Yoshii: Here you go... it's just a draft.

Chair Beck: Thank you. Okay, so we think this will work. The only thing I wonder about is only fifteen minutes (15) for each speaker...so that from 2:15 to 2:50...Mercedes, is that just really for buffer time?

Ms. Omo: I don't know... I just copied your original draft copy.

Chair Beck: Yes, right now it says from 1:15 to 2:45 breakout sessions and then it lists the breakout sessions.

Ms. Smith: It's up here.

Chair Beck: Okay, I got it....sessions plural. Okay, we've clean that up. Is everybody clear? Does everybody like where we're going so far?

Members: Yes.

Chair Beck: Erika that was brilliant, and I'm sorry I didn't get what you were trying to do the first time.

Ms. Valente: That's fine.

Chair Beck: Okay, then there will be some thank you's at the end. I think we have a list of all the sponsors including the names of the staff. Okay, now for the set-up, Edie and Sharon has volunteered to set-up.

Ms. Ignacio-Nuemiller: I think Kathy be there too.

Chair Beck: Okay, and Kathy.

Ms. Valente: I can be there too.

Chair Beck: Thank you.

Ms. Ignacio-Neumiller: I won't be there until ten o'clock.

Ms. Crowell: What time do you want us to be there?

Chair Beck: I think we need to try to there by 10:30 a.m. since its starting at 11:00 a.m. We are going to stuff the bags after the meeting tonight.

Ms. Crowell: Okay.

Ms. Ignacio-Neumiller: What about the scholarships from YWCA? Did Renae ever get back to you Mercedes?

Ms. Omo: No.

Chair Beck: If necessary, I can get them tomorrow. Can someone write that down for me?

Ms. Yoshii: Is it a printable document?

Ms. Ignacio-Neumiller: I think so. It's going to be placed in the bags.

Chair Beck: The main thing is we get the table's set-up ready to go. Mercedes is going to print the nametags? No? Do we have any labels for the nametag? I think I may have a stack so you don't need to print the nametags...I'm creating all of the nametags for the members.

Ms. Ignacio-Neumiller: At the last meeting, I thought the students was going to write their own nametags.

Chair Beck: Right, but I just want to make sure we have the nametag materials.

Ms. Lasker: I can bring sharpie pens.

Chair Beck: Okay, great. Also, are you bringing the flowers for the tables? I think part of hospitality is having people at the door to greet everyone as they come through the door.

Ms. Ignacio-Neumiller: Liza is going to bring five (5) leis to Mercedes.

Ms. Omo: No, she should bring the leis to the venue.

Ms. Ignacio-Neumiller: Okay. Do I need to tell her that?

Ms. Omo: I already sent her a reminder.

Ms. Ignacio-Neumiller: Okay, great.

Ms. Crowell: Sharon can you bring sharpies for the registration table.

Ms. Lasker: I have a ton of colored sharpies.

Ms. Crowell: Thank you.

Ms. Lasker: I have a question. Virginia with the five (5) speakers are we going to have five (5) tables, and how many people per table.

Chair Beck: The time I checked there was ten (10) people per table. We have sixty-eight (68) people attending so we'll a total of seven (7) tables. The committee needs to distribute themselves accordingly and per my request I want the members to wear either their pink or lavender CSW polo shirts... you can choose as long as it says the Committee on the Status of Women that way people will know who the committee members are.

Is there anything else on that?

Ms. Smith: Real quick on the flyer so are we keeping it as groups instead of their names.

Chair Beck: Correct. Savita has graciously stepped in to be one of our speakers. Kuulei Santos was not able to attend because she had a big conflict and her mother was going to drop out last Friday but I bribed her. (Laughter)

She's one of my best friends, and she is going to attend. So we will have our five (5) speakers, and our gifted and talented committee members...godly willing it will all work out.

Ms. Lasker: I don't understand if we are going to have five (5) speakers and seven (7) tables how is that going to rotate?

Chair Beck: What I plan to do is pull the committee members off so the girls can be with the speaker.

Ms. Lasker: So for that part of it we will be condensing the girls down to five (5) tables?

Chair Beck: Yes.

Ms. Lasker: Okay.

Chair Beck: Last year, we had to downsize because some of the girls pulled out at the last minute. Also, we got complaints about the panel; even though I thought it was a very good panel the girls wanted more interaction so this year they getting it.

Okay, is there anything else that we need to do on this; are we complete?

Ms. Smith: I'll submit the final brochure to you tonight so it gets to Mercy.

Chair Beck: Right. Okay we need to move on to the next item.

**MARCH WOMEN'S HISTORY MONTH EVENT – MARCH 9, 2016 FROM 5 TO 7 P.M.  
AT THE KAUAI HISTORICAL MUSEUM**

Ms. Ellis: I have a question relating to the Career Day event. As far as the acknowledgements and the sponsorships while they are not co-sponsoring the event like the Mokihana Club and the Puakea at the Regency, the donors who have donated items that are going into the bag; shouldn't they be acknowledged by an audible thank you or should they name go the program?

I don't have a list yet but it's all of the people who are donating things for the bags.

Chair Beck: I think there's not enough room on the program for that but one of the things we could do besides having an audible thank you is we could have an easel if someone could create a list...I have one of those plexy glass easel's that we could place on the table like a mini poster of our sponsors.

Rick Harding from the Westside donated through the Rotary is doing this in honor of his parents who just recently died together so he wanted their picture there and I said fine it's in their honor. We can verbally thank everyone and then afterwards we can even write to the paper to thanking everyone including the community for their in sponsoring this event.

Ms. Ellis: Well, the sponsors with of kind of value should get a letter from CSW thanking them for their generous contribution. So I will need their names, the value of their contribution and their mailing addresses, please.

Chair Beck: Okay.

Ms. Ellis: Then I can send out the thank you letters.

Chair Beck: Thank you Madame Secretary. Okay, can we move on to Women's History Month?

Ms. Ignacio-Neumiller: I have a comment on Women's History Month. Earlier, I sent some of my notes to Mercedes but I'm sharing it with Suzanne because she will taking over as position of secretary. Also, because Women's History Month is three (3) weeks away perhaps Lisa Ellen can put create a draft flyer to place it in the girl's bags on Career Day.

Suzanne, I'm going to give my list of contacts for radio, print ads and online social media for the newspaper.

Ms. Ellis: Thank you.

Ms. Ignacio-Neumiller: But I will there be to help you Suzanne but you'll be responsible for following up.



Ms. Lasker: May I make a suggestion? As we are getting closer to the event maybe the Chair and the Vice Chair could get together and meet with Ron Wiley because I'm sure that he would like to have you ladies on to talk about it in a more personable way.

Ms. Ignacio-Neumiller: You just to make an appointment. We have money set aside in the amount of \$400.00 for printing and radio ads which needs to be worked as soon as possible because of the short timeframe.

Ms. Lasker: I'm going to suggest since the radio stations have been giving us the PSA's I don't think we need to spend more money doing radio ads. If we are going spend money it would be to have a nice print ad.

Chair Beck: I was just wondering...because For Kaua'i is online and they are coming out with their Women in Business section in March for a full month. Their ads run about \$175.00 and it goes into a print version and the online version.

Ms. Smith: Is it too late?

Ms. Lasker: I know that their deadline for regular advertising is...so we might still be able to sneak in something but it would have to be this week.

Chair Beck: If we had something I could lean gently on Barbara.

Ms. Ellis: Do they have half price specials on their print ads?

Ms. Ignacio-Neumiller: Mariya Kai Jones is handling those two.

Chair Beck: Right.

Ms. Lasker: Yes, that's what I do.

Ms. Ignacio-Neumiller: We need to have something ready.

Chair Beck: In the past who prepared it?

Ms. Ignacio-Neumiller: We didn't do one for Women's History Month; we relied on the radio ads and the newspaper.

Chair Beck: We automatically get a free ad listing in Women in Business. I think it's there...I think that's what Barbara told me...she sends out email blast about flyers once or twice a month and that goes out to...I think her list has about a thousand people.

Ms. Lasker: We use that on a regular basis and we found it effective.

Ms. Ignacio-Neumiller: I've done it for different clubs as well as for Savita's flyer.

Chair Beck: Okay, who is going to prepare the ad or who do we release the information to? Does the county have to do that or can we do it?

Administrator Furfaro: For press release you have the opportunity to speak with either Sarah Blane to Mary Daubert.

Chair Beck: Mary, okay.

Ms. Lasker: How about an actual ad?

Administrator Furfaro: I wouldn't go that far because they are not print ad people.

Chair Beck: Okay, we won't.

Ms. Omo: They can do the press release but as far as printing the ads it's the committee needs to make the arrangements; funds have already been allocated for advertisement.

Ms. Lasker: Lisa would you be willing (if we got the dimensions) to give it a try?

Ms. Valente: Could I make a suggestion on this? I wonder if we could put more information about what's happening.

Chair Beck: Yes, it's going to be on there. This is just a draft and one of the reasons it isn't on there yet is because we are finalizing the people and getting their information back.

Ms. Valente: Got it.

Chair Beck: So it needs to be out there by an email blast. Carrie Johnson does all of the graphic designs for "For Kaua'i" online and I'm sure she will do the graphics for us if we give her the information.

Ms. Yoshii: So Lisa Ellen will do the draft or we're talking about ads, radio...I'm dealing with the radio stations right now on a couple of other things and I can get in touch with them so we can work on a date and time for the radio.

Chair Beck: Okay, I'm looking at the time and I need to push us forward.

On the list of the speakers you were going to speak to Sonia Topenio.

Ms. Ignacio-Neumiller: No.

Ms. Crowell: It was me and Liza.

Chair Beck: I'm sorry.

Ms. Ignacio-Neumiller: Liza has confirmed Ms. Norma Doctor Sparks as a speaker and I think she sent a digital photo and bio to...

Ms. Smith: No, she didn't. I didn't receive anything from Liza. As I indicated in the email which I just forwarded to Jenai... I went to her link and got some stuff.

Ms. Ignacio-Neumiller: Okay.

Ms. Smith: But it's a very rough draft.

Chair Beck: Okay, so here's the latest update, I talked to Sarah Dang from the Chinese community and she is going to confirm with me tomorrow. She was Dang but she's now a Sahara. Jenny Yukimura very much wants to participate but she has to get an okay from her doctor to see if she could actually come. Leiana Robinson is sending someone from her community (probably her sister) and she was going to let me know by the end of the day. Althea Goodwin Kaohi from the Westside is going to come to speak so we have a cross section.

Ms. Crowell: Was I supposed to pick-up Ms. Althea Kaohi and give her transportation on that day?

Chair Beck: She doesn't go out at night so my deal with her was she is going to get transportation and dinner so I will take care of her dinner. I also contacted Leiana Robinson but I'm waiting to hear back from her because maybe they could come together or not. But we might need transportation for her and I am willing to do that.

Ms. Smith: What I drafted and sent out was very sparse.

Chair Beck: Lisa Ellen, I appreciate that you pulled this together because the truth is I didn't put that much energy into it because I was still trying to nail down the speakers and getting things to flow.

Ms. Crowell: It looks good. Thank you.

Chair Beck: So we have a really good beginning.

Ms. Smith: Is there are changes to this?

Chair Beck: I think this is beautiful.

Ms. Crowell: I love the logo and art work.

Ms. Smith: That's from the Women's History Month Foundation.

Ms. Lasker: It's their national theme.

Ms. Smith: It is their national theme. Actually, this year's national theme is "Women of Service in Government".

Chair Beck: Okay, we have the leis already.

Ms. Ignacio-Neumiller: Renae Hamilton is donating the leis.

Chair Beck: Thank you. So we have Women's History Month covered and it's at the Kaua'i Museum. What about the refreshments?

Ms. Crowell: Last year, Regina handled the refreshments with punch bowls, platters. I do have some crystal punch bowls that we can use and we do have the tea/water dispensers. We need to discuss what kind of refreshments we are going to order.

Ms. Lasker: Mercedes, didn't you handle picking up the refreshments the last couple of years from Costco's.

Ms. Omo: Yes. I will pick-up the refreshments again for this year.

Ms. Lasker: Mercedes usually takes our budget and produces a nice spread.

Ms. Ignacio-Neumiller: Right.

Chair Beck: Okay, so we have that covered.

Ms. Smith: Is the time correct? 5 to 7 p.m.?

Chair Beck: Yes. Is there anything else on Women's History Month?

Ms. Lasker: I'll throw one kink in. Is there any chance we could find someone to play live music during the opening for us? Does anybody know anyone?

Ms. Ignacio-Neumiller: For how long do they need to play?

Ms. Lasker: I don't know maybe half an hour...6:45 to 7:15 p.m.

Chair Beck: I know someone, if you would email me tomorrow I can ask them.

Ms. Crowell: Okay, if you are unable to get that person, I know local musician Elwood Machado (I don't know if you heard of him).

Chair Beck: I think it would be great if we had a woman.

Ms. Crowell: Like Cyndi Combs?

Chair Beck: That's who I was just thinking of.

Ms. Crowell: She's an activist.

Ms. Lasker: I will send you an email.

Chair Beck: Thank you, okay, are we done with Women's History Month? Is there further discussion.

Ms. Smith: If people can get me the information I can get it done.

Chair Beck: So the key is the files, photos, and a couple of sentences.

Ms. Ignacio-Neumiller: What is our theme?

Ms. Smith: The national theme.

Chair Beck: Women of Service?

Ms. Smith: Yes. I did a background history of Norma Doctor Sparks and she has a long history of government service.

Chair Beck: Okay, I'm moving on because we are on a tight schedule.

### **APRIL EQUAL PAY DAY EVENT**

Ms. Ignacio-Neumiller: I have some information on April Equal Pay Day.

Chair Beck: Good.

Ms. Ignacio-Neumiller: Wednesday, April 12<sup>th</sup>...Mercedes who will do the proclamation?

Chair Beck: It's on Tuesday? I thought it said Tuesday the...

Ms. Ignacio-Neumiller: This is the national one. Who would do the proclamation as far as filling out the form?

Ms. Omo: Anyone someone just needs to complete the form so I can submit it. The request must be submitted four (4) weeks prior to the event.

Ms. Ignacio-Neumiller: Its four (4) weeks now...okay, so Lisa Ellen can you fill it. Also, on that day we're supposed to wear the color red...I submitted the information to Virginia and Mercedes that I got through Zonta.

Chair Beck: Right, I contacted the website and I asked them to correct some of the verbiage because it said the reason it's always on done on Tuesday is because by Tuesday women earned as much as men had earned in the previous week. And I said, that doesn't make sense...its sounds like women earn (in two days) what men earn in five (5) days. But what they really mean is it takes women seven (7) days to earn what men earn in five (5).

Ms. Smith: Correction, it does say Tuesday, April 12<sup>th</sup>.

Ms. Ignacio-Neumiller: Okay, I was wrong.

Chair Beck: So it is Tuesday, April 12<sup>th</sup>. Okay, we're all good.

Ms. Crowell: Where are we going to assemble?

Ms. Ignacio-Nuemiller: At the rotunda.

Ms. Lasker: That would be nice.

Chair Beck: If we usually have it at the rotunda, and it's easier for the Mayor, then we should have it there.

Ms. Ignacio-Neumiller: We could invite the public.

Ms. Omo: I need a time.

Administrator Furfaro: Time?

Chair Beck: What time works for the Mayor?

Ms. Lasker: Exactly.

Ms. Omo: You need to set the time so that the Mayor's secretary can block it off on his calendar.

Chair Beck: If we are going to do it might it be a good idea to have it during the lunch hour so that women can actually show up.

Ms. Smith: Noon.

Ms. Crowell: Noon is good.

Chair Beck: Noon on the dot. Can women get there from their work place?

Ms. Lasker: We can say 12:15 p.m. if that's what you want.

Chair Beck: 12:15 p.m. is good because people will enough have time to get there.

Okay, next the discussion is on subcommittees. I have created a tentative subcommittee list (based on our rules) that allows the Chair to appoint members to different subcommittees. But I only want to appoint willing people so I based it on what people have said in the past and volunteered for which is where their skills and talents seem to be. So I randomly created this list but only if you approve.

But if you want something else...Jenai, Kathy and Virginia is going to be on legislative subcommittee; Kathy is particularly valuable because she has personal connections with a lot of legislators. Lisa Ellen is our ex-officio. I looked at hospitality and Edie seems to have a knack for throwing events and Sharon loves to do it, and I figured Erika has it in her blood to do it. This is just for subcommittees so they can meet (without violating the Sunshine Law) to work on something or take action on something without violating the Sunshine Law.

Ms. Ignacio-Neumiller: It will shorten our meetings.

Chair Beck: Yes.

Ms. Ignacio-Neumiller: But I think only two (2) members at a time can meet.

Chair Beck: No, for a subcommittee three (3) members are okay because it doesn't constitute a quorum. I read it...I really did.

Ms. Ignacio-Neumiller: Okay.

Chair Beck: Three (3) people will not defeat a quorum besides Liza isn't here.

Ms. Smith: Do you need a motion?

Chair Beck: I have a suggestion. Let me read through the list and you all can approve with one motion; I'm trying to get us out of here. I looked at legislation and hospitality (Edie, Sharon and Erika)...now this doesn't mean that people cannot contribute; this is just our working group. Okay, for Public Relations, I have Suzanne Ellis, Edie Ignacio-Neumiller and Liza Cabal-Trinidad.

Ms. Ignacio-Neumiller: Chair, I have to leave to attend another meeting.

Chair Beck: Okay, it got. Thank you very much and have a lovely evening.

Ms. Ignacio-Neumiller: Thank you.

Chair Beck: And then for strategic planning I have Jenai and Sharon; Sharon because she was a former Chair and she knows what goes into it. So are all of you willing to be on these subcommittee...Miss Ignacio-Neumiller as you're leaving...

Ms. Ignacio-Neumiller: Yes, and I'll help the PR person who is Suzanne (inaudible).

At 6:00 p.m. Ms. Ignacio-Neumiller left the meeting.

Chair Beck: Thank you.

Ms. Ellis: Thank you.

Chair Beck: So would someone like to make a motion?

Ms. Lasker: I move that we approve these subcommittees as read aloud by Chair Beck.

Chair Beck: Approved. Suzanne I apologize...

Ms. Crowell: I second.

Chair Beck: All favor? Opposed? None. Motion carries 6:0.

Okay, so now that we have our subcommittees in place we can use the subcommittees over and over again for any event so we don't have to recreate the wheel every time.

Administrator Furfaro: Chair, just as a reminder the subcommittees must report back to the committee as a whole at the regularly scheduled meeting for the vote.

Chair Beck: Yes, absolutely that way we can have their reports at these meetings or random reports which will make things go faster. Okay, moving right along because I really need to push.

Ms. Smith: I sent a legislative spreadsheet which I will continue to update and send out again. But from I saw on the legislative agenda on Monday there are no hearings scheduled for this week.

Chair Beck: Thank you. I suggest that we table the discussion on the issues to the next meeting because from what I understand Patricia Westinhausen wants to address the committee on violence and other issues in our community. Are there any announcements?

Administrator Furfaro: Excuse me Chair, but you will need a motion to defer the items you just spoke of.

Chair Beck: Thank you. May I have a motion to defer the discussion on the presentations on women's issues? We have to be specific.

Ms. Ellis: I move that we defer agenda items CSW 2015-09, CSW 2016-01 and CSW 2016-02, to the next meeting in March.

Ms. Crowell: Second.

Chair Beck: All those in favor? Opposed? None. Motion carries 6:0.



Are there announcements?

Ms. Smith: There is another member of the public that came in.

Ms. Crowell: Maybe she was to say something.

Ms. Hashizaka: My name is Marilyn Hashizaka and I'm from (audible).

Ms. Smith: You to speak into the microphone.

Ms. Hashizaka: My name is Marilyn Hashizaka from the Kaua'i Community College. I'm here because Jenny Matsumoto put it out there that there was a meeting here tonight. I also wanted to let the committee about something that is going on at the Kaua'i Community College. I'm representing the PAU Violence Committee for the prevention of violence against women. We are having an event called "One Billion Rising". Maybe you've heard of it; we are doing a Flash Mob at the farmers market and if anyone is so incline our dance practice for the Flash Mob for "One Billion Rising" will be on February 27, 2016.

Chair Beck: Great. Are you going to place this on the radio, if so, you should let Ron Wiley know?

Ms. Hashizaka: That will be a very good idea.

Chair Beck: Ron has five thousand friends on Facebook. So that's a very good place to put this.

Ms. Hashizaka: Great, thank you. Good suggestion.

Chair Beck: Thank you very much for coming; we are all really committed to that issue. Okay, if there's no further announcements our next meeting is on March 16, 2016. And the next Tool Belt series with Savita is on February 24<sup>th</sup>.

Ms. Crowell: I have a question. On March 9<sup>th</sup> for the Women's History Month event what time do you want us to be there to help set up? And who is going to be there?

Chair Beck: How about 4:30 p.m.? Is half hour enough?

Ms. Crowell: Yes, half an hour is enough.

Ms. Smith: You can talk to Mercy.

Ms. Crowell: I will.

Ms. Omo: You will need an hour to prepare.

Chair Beck: One hour to prepare is good.

Ms. Lasker: We would normally pitch in with some local flowers to decorate.

Virginia, I know you said before maybe we can...

Chair Beck: That depends on what's happening. But yes, I can bring some greens and things.

Ms. Lasker: I'll come at 4 p.m. to help set-up.

Ms. Yoshii: I'll be there at 4 p.m.

Chair Beck: Is there more discussion on that? The more people there at 4 p.m. would be great and 4:30 p.m. is even better. I bet if we need advice or help, Erika may have a few good ideas.

If there is no further discussion, the meeting is adjourned.

At 6:06 p.m. Chair Beck declared the meeting adjourned.

Submitted by:

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Mercedes Omo, Support Staff

Approved by:

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Virginia Beck, Chair

**Date Approved: March 16, 2016**